Proposed
July 7, 2011 BYLAWS

ARTICLE I

Name

The name of this organization shall be Lutheran Lay Fellowship of Metropolitan Washington, DC; which hereafter may be too referred to as "Lutheran Lay Fellowship".

ARTICLE II

Objectives

1. To serve the membership through inspirational, constructive, and Christ-centered activities.

2. To encourage and develop understanding and fellowship among all Lutherans.

3. To promote good public relations for the Lutheran Church by initiating and supporting worthy projects of a religious, charitable, and/or educational nature.

4. To create an atmosphere favorable to Lutheran solidarity.

5. To elect Corporate Members of Fellowship Square Foundation, Inc.

ARTICLE III

Members

There shall be two categories of Members, Regular Members and Associate Members.

Regular Members - Those who are communicant members of a Lutheran Church, subscribe to the Objectives in Article II, and have their Lutheran Lay Fellowship Dues current. Regular Members when present at Member Meetings are entitled to vote on all Lutheran Lay Fellowship issues presented.

Associate Members - Those who subscribe to the Objectives in Article II and have their Lutheran Lay Fellowship dues current. Associate Members have a voice in but are not entitled to vote on any Lutheran Lay Fellowship issue.

ARTICLE IV

Officers

Officers shall be Lutheran Lay Fellowship Regular Members. The Officers shall be a President, Vice President, Secretary, and Treasurer. Officers shall be elected to one year terms by the Regular Members at the June Member Meeting and will be installed by the Chaplain and assume their duties at the July Member Meeting. Individuals shall not serve as Officers for more than four consecutive terms without a least a one year break. Vacancies shall be filled by the Executive Committee with the appointees serving until the next election.

ARTICLE V

Duties of the Officers

In addition to the specific duties stated below and those stated elsewhere in these Bylaws, the Officers shall perform the usual duties commensurate with their respective offices.

The President shall preside over all Lutheran Lay Fellowship meetings; serve as the Chair of the Executive Committee; and appoint, from among the Regular Members, the Chaplain and all committee chairs.

The Vice President shall assume the duties of President when the President is unable to perform said duties. Vice President is also responsible to oversee the audit of fiscal records.

The Secretary shall be responsible for the maintenance of records of Meeting minutes and By Law amendments.

The Treasurer shall have custody of all Lutheran Lay Fellowship funds and deposit them in the name of Lutheran Lay Fellowship in such bank or depository as approved by the Executive Committee, disburse said funds only by check in the name of Lutheran Lay Fellowship, sign said checks, keep a detailed account of all receipts and disbursements, and report same at each meeting of the Executive Committee and at such other times as required.

ARTICLE VI

Executive Committee

The Executive Committee, hereafter may be referred to as the "Committee", shall consist of the Officers and Regular Members selected by the Officers and to serve at the pleasure of the Officers. When appointing these Committee members, the Officers shall strive to have the Committee be representative of Lutheran Lay Fellowship's Regular Members (church body affiliation, clergy/lay, ethnicity, gender, etc). The immediate Past President shall be an ex officio member provided his/her membership Dues are current. The Committee shall have the power and authority to act in the name of Lutheran Lay Fellowship. The Committee shall meet at least 4 times each year and at such other time as determined by the President. One-third of the Committee members present at said meetings shall constitute a quorum. Meetings shall be conducted following Robert's Rules of Order, Newly Revised.

ARTICLE VII

Member Meetings

Regular Member Meetings shall be held on the first Thursday of each month unless otherwise determined by the Committee and announced in advance by the President. When the first Thursday of the month falls on a National holiday, the meeting shall be held on the 2nd Thursday. There must be a quorum (one-half of the Regular Members attending a Member Meeting) for any Member Meeting requiring a vote on a Lutheran Lay Fellowship issue (Bylaws Amendments change of Dues, Dissolution, Officer elections, etc), and the President must give a minimum 30 days advanced notification to the Regular Members of such meeting. Meetings shall be conducted following Robert's Rules of Order, Newly Revised.

ARTICLE VIII

Dues

The Membership year shall begin 1 January and end 31 December. Prevailing, annual Dues are payable on or before 1 January. Dues for those becoming a Lutheran Lay Fellowship Member after 1 July shall be one half of the annual Dues. Any recommendation for changes shall come from the Committee.

ARTICLE IX

Dissolution

Should the Committee conclude that Lutheran Lay Fellowship is no longer able to function as a viable organization; its recommendation for Dissolution shall be presented at two Regular Member Meetings for a vote by the Regular Members. Should the recommendation be approved by two-thirds of the Regular Members present, the Committee will take, without delay, all necessary action for its accomplishment to include liquidating of all Lutheran Lay Fellowship's assets and disbursing them to Fellowship Square Foundation, Inc.

ARTICLE X

Amendments

These Bylaws may be amended at any Lutheran Lay Fellowship Member Meeting provided they are approved by a two thirds vote of the Regular Members present.

DRAFT to be amended by majority vote of the Regular Members at the June 2, 2011 meeting.